

## London Borough of Hammersmith and Fulham Record of Cabinet Member Decision

**The call-in has expired and the decision can be implemented.**

- ❖ Draft Decision List published on: 26 August 2021
- ❖ Confirmed Decision List published on: 31 August 2021

1. **TITLE: Revenue & Benefits IT System Procurement**

2. **DECISION MADE BY:** Cabinet Member for Finance and Commercial Services

3. **DECISION:**

1. To note that Appendix A and Appendix B are not for publication on the basis that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information) as set out in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).
2. That approval be given to award a seven-year contract to Capita Business Services Ltd, via the KCS framework Y16018 “The Provision of Managed Services for Business”, for a managed service solution (i.e. software and hosting) for the Revenue & Benefits system. The contract will run from 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2028. The total value of the contract is £2,613,509.

4. **REASON FOR DECISION:**

The Council’s current software solution enables the following:

- Bill, Collect and Recover Council Tax and Business Rates (including Business Improvement Districts Administration),
- Processing of Housing Benefits,
- Processing of Educational Benefits,
- Award of Council Tax Support and Recovery of Housing Benefits Overpayments.
- Functionality to complete statutory returns to Central Government.

Several frameworks have been reviewed and the proposed solution is a satisfactory procurement route, which delivers added value.

5. **ALTERNATIVE OPTIONS CONSIDERED:**

The procurement route is to use a framework. The primary consideration of options is focused on the specific framework to be used

There are three options considered for procuring this contract:

- Option 1: Do Nothing
- Option 2: Procure via G-Cloud framework (CCS RM 3821)
- Option 3: Procure via KCs framework (recommended option)

6. **CONFLICTS OF INTEREST DECLARED AND DISPENSATIONS GRANTED:**

None

<b>Date of Decision</b>
25 August 2021